Position Summaries

**Chair & Vice Chair:**

The Board Chair(s) are responsible for overseeing the governance of Bridges to Change and all activities of the board. Additionally, these positions serve on the Executive Committee.

**Secretary I & II:**

The Secretary(s) are responsible for all recordkeeping of the Board. Additionally, these positions serve on the Executive Committee.

**Treasurer I & II:**

The Treasurer(s) are responsible for overseeing all organization funds. Additionally, these positions serve on the Executive and Finance Committees.

**Fundraising Director & Co-Director**

The Fundraising Director(s) are responsible for actively supporting the organization’s fundraising objectives. Additionally, these positions serve on the Fundraising Development Committee.

**Equity Director & Co-Director**

The Equity Director(s) are responsible for advancing diversity, equity and inclusion efforts on the Board, and ensuring Board alignment with the organizations strategic equity initiatives.

**Recruitment Director & Co-Director**

The Recruitment Director(s) are responsible for assisting with the board development function including the recruitment, screening and onboarding of new board members. Additionally, these positions serve on the Governance Committee.

**Requirements:**

* Attend a minimum of 80% of regular monthly Board meetings
* Attend and participate in committee of choice
* Attend annual BTC events (PDX Film Festival, GiveGuide, Alumni BBQ, etc.)
* Attend 1 BTC Executive Leadership Meeting annually
* Complete semi-annual DEI training
* Contribute a financial donation of personal significance